



## MOSAIC EVENTS - SUSTAINABILITY POLICY

Mosaic Events provides high quality event management services to clients in the public and private sector across the UK. We offer a personal service ensuring our clients' needs are fully catered for with the utmost flexibility and value for money, irrespective of event size.

Our aim is for every event that we are involved with to meet the highest standards of sustainability. This means that sustainability is a key consideration in all our decisions.

### Our priorities are to:

1. Work with venues and suppliers to reduce energy use associated with events
2. Support delegates to reduce the carbon footprint of their travel to events
3. Reduce waste generated in all aspects of event planning and delivery, including marketing, delegate communication, sets, stands and signage
4. Specify sustainable, recycled and recyclable materials
5. Work with catering suppliers to reduce food waste, and increase use of locally sourced and fair trade food
6. Ensure fair working conditions for all event staff, including contracted and venue staff
7. Train and develop our own staff
8. Ensure the health and safety of our staff, suppliers and delegates
9. Work with our local communities

### Management systems

We are committed to continuous improvement, and we maintain management and performance monitoring systems. We review these regularly to ensure we are delivering efficiencies that we can share with our stakeholders and business partners.

This Policy is the foundation of our Sustainable Event Management System. We deliver all stages of our event cycle in line with it, including proposal development, event planning, supplier selection, delivery on the day, and post-event review.

We are seeking to align our management systems with the requirements of BS8901, the Sustainable Event Management Systems standard. This means that we:

- Assess the environmental, social and economic impacts associated with our events and our business
- Set objectives and targets, monitor performance and set new targets for improvement
- Actively seek new systems and techniques to improve the sustainability of our events, and build our internal capacity to deliver more sustainable events
- Maintain a dialogue within our supply chain in order to share best practice
- Ensure compliance with relevant legislation and codes of practice in all our activities
- Report our performance to our stakeholders

### Our stakeholders and business partners

To achieve our objectives we work with our stakeholders and business partners, who include:

- Clients
- Conference Delegates
- Colleagues
- Venue operators
- Transport providers
- Suppliers of goods and services
- Government agencies and regulators
- Local communities

We communicate this policy to our stakeholders, and keep them informed of our actions to address sustainability. This policy is reviewed and updated annually.

For more information visit [www.mosaicevents.co.uk](http://www.mosaicevents.co.uk) or call 0845 6434812