

Award Ceremonies

Celebrating success? A spectacular award ceremony can not only reward achievement but grab the headlines and create industry buzz. We can organise everything you need to create a truly memorable evening.

We will:

- Find and book the perfect venue.
- Liaise with venue and book all venue requirements.
- Source and liaise with key speakers, presenters and hosts.
- Provide full logistics management service from building impressive sets to table displays.
- Advise on event running order, scripting etc.
- Create playlists in keeping with the character of the ceremony.
- Produce programme and event literature.
- Manage all catering requirements.
- Provide full audio-visual and technical production service.

Top Tips For Award Ceremonies

For an Awards Ceremony produce a script for the MC and Technical Team which includes music selection and content.

Wherever possible, ensure you have a proper run-through of your event. This is particularly important if you are holding an Awards Ceremony as this involves lots of movement on and off stage, and often, many or at least several speeches.

Plan your timings - you may be surprised about how long someone can talk – set a limit to ensure none of your speakers over run.

When your schedule is 100% finalised, document a detailed version and circulate it to all involved. Clarity about where everyone needs to be and when will help people feel more confident on stage, and will also avoid the likelihood of awkward pauses.

